



Trailblazer Times

Lewis and Clark Elementary

Issue 7

The Week of October 3rd-7th

Website: lce.fz.k12.mo.us/

Phone: 636-397-3111

Twitter: @LCETrailblazers

From the Director's Chair

Dear Parents,

We had another wonderful week at LCE! The students are working hard at meeting their academic goals for first quarter. First quarter is coming to an end on Thursday, October 13. Elementary students will not have school on Friday, October 14th.

On Friday, October 21st we will have our fall parties. The parties are from 2:30-3:30 pm. We have extremely limited parking on these days. If you plan on attending the party please be sure to let your teacher know. We must complete background checks on all adults that attend parties, so this helps to expedite the process. As a reminder younger siblings should not attend the parties. If you have any questions please contact the school office at 636-397-3111.

Sincerely,
Stephanie Sanker

Dismissal Changes

We would greatly appreciate if all phone calls on dismissal changes could be received in the office by 3:30pm every day. We are happy to help get your child where they need to go, but we ask that these changes happen before 3:30pm. Thanks in advance for your help on this!

Monday, October 10th-D Day

Tuesday, October 11th-E Day

Wednesday, October 12th-A Day

Thursday, October 13th -B Day

Friday, October 14th-NO SCHOOL



Box Tops due October 25th

Calling for all Box Tops! Please turn in all Box Tops by Tuesday, October 25th. Be sure to include the name of your child's classroom teacher on the envelope or baggie. There will be a quarterly prize for the classrooms that collect the most Box Tops throughout the school year. Clipped Box Tops are each worth 10¢ for our school. For more information and/or a list of products where you can find Box Tops, please visit <http://www.boxtops4education.com/>. Thanks for your help!



Coming Attractions

October 9 th -13 th	5 th Grade Camp
October 13 th	Early Release
October 14 th	NO SCHOOL-Records Day
October 21	Fall Parties

Attendance

We continue to meet our attendance goal of 97%. We are currently at 97.22%. Thank you for helping our students understand the importance of attending school daily!

Spirit Wear

Didn't have a chance to order spirit wear last time? No problem. We are going to be placing another order, so you still have time. Please find the spirit wear order form attached to this newsletter. All orders are due by Monday, October 31st. We will also have a spirit wear table set up during conferences.

Early Release/No School

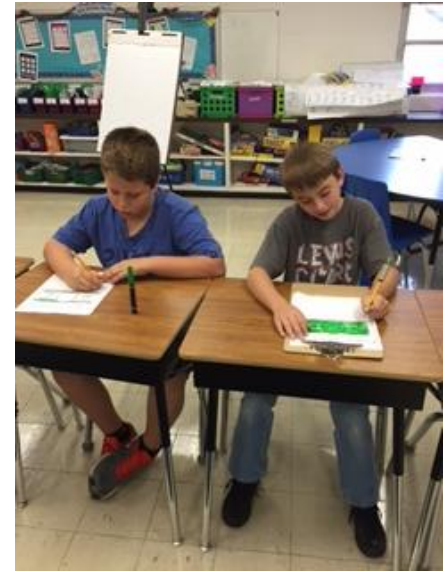
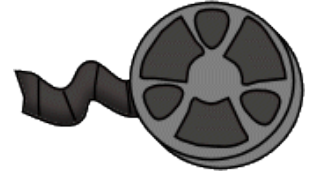
Just a reminder that we will have early dismissal on Thursday and NO SCHOOL on Friday.



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Snapshots of Our Week



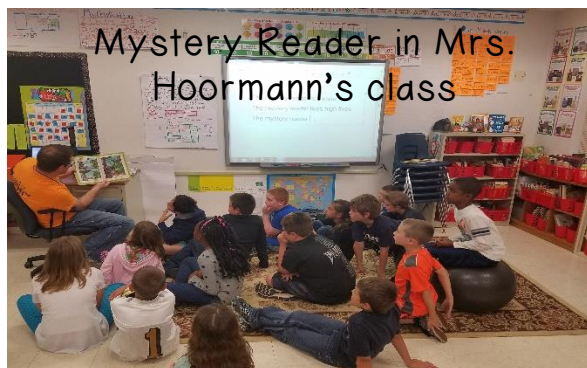
5th Grade Met Camp Counselors



Scrapbooking Club



Scrapbooking Club



Mystery Reader in Mrs. Hoormann's class



Lewis & Clark Elementary 2016-2017 Spirit-Wear Order Form

RETURN THIS FORM NO LATER THAN **October 31st**

Student Name: _____

Teacher Name: _____ Grade: _____

	<u>Short Sleeve</u>		<u>Tie Dye</u>		<u>Hoodie:</u>		<u>Drawstring Bag</u>		<u>Line Totals</u>	
	Qty.	Price	Qty.	Price	Qty.	Price	QTY.	Price	# Items	Total Line Cost
Bag – One Size								\$8.00		
Small (6-8)		\$7.00		\$11.00		\$28.00				
Youth M (10-12)		\$7.00		\$11.00		\$28.00				
Youth L (14-16)		\$7.00		\$11.00		\$28.00				
Adult S		\$7.00		\$11.00		\$28.00				
Adult M		\$7.00		\$11.00		\$28.00				
Adult L		\$7.00		\$11.00		\$28.00				
Adult XL		\$7.00		\$11.00		\$28.00				
Adult XXL		\$9.00		\$12.00		\$29.00				
Adult XXXL		\$10.00		\$13.00		\$30.00				
TOTAL ORDER										

PLEASE write a check. It is safer and easier to track.

PTC USE ONLY----- Paid by ___check ___cash _____amount _____check number

Missouri Department of Elementary & Secondary Education
No Child Left Behind Act of 2001 (NCLB)
COMPLAINT PROCEDURES

This guide explains how to file a complaint about any of the programs¹ that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the No Child Left Behind Act of 2001 (NCLB)².

Missouri Department of Elementary and Secondary Education Complaint Procedures for NCLB Programs Table of Contents	
General Information 1. What is a complaint under NCLB? 2. Who may file a complaint? 3. How can a complaint be filed?	
Complaints filed with LEA 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	Complaints filed with the Department 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to private school children handled differently?
Appeals 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

1. What is a complaint under NCLB?

For these purposes, a complaint is an allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under NCLB.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

¹ Programs include Title I, A, B, C, D, Title II, Title III.A.2, Title IV.A, Title VI, Title VII.C

² In compliance with NCLB Title IX Part C. Sec. 9304(a)(3)(C)

Local education agencies are required to disseminate, free of charge, this information regarding NCLB complaint procedures to parents of students and appropriate private school officials or representatives.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that includes:

1. A statement that a requirement that applies to an NCLB program has been violated by the LEA or the Department, and
2. The facts on which the statement is based and the specific requirement allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of fifty calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

1. **Record.** A written record of the investigation will be kept.
2. **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
3. **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
4. **Report by LEA.** Within forty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
5. **Verification.** Within ten days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, and/or telephone call(s).
6. **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to private school children handled differently?

If the complaint is an LEA is not providing equitable services for private school children, in addition to the procedures listed in number 7 above, the complaint will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Departments' resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate an investigation within ten days, which will be concluded within thirty days from the day of the appeal. An independent on-site investigation may be conducted if the Department determines that it is necessary. The investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.