

Dear Parent/Guardian,

The following change to the medication policy of the Fort Zumwalt School District was implemented during the 1996-1997 school year. The change in the policy was due to the laws governing the dispensation of medications. While the change may create some inconvenience, it is deemed necessary for the well being of the student. When prescription medications including inhalers and Epi Pens are to be administered by the school, the medication must be accompanied by a label affixed by the pharmacy or physician showing:

Name of student  
Name of medicine  
Dosage and administration schedule  
Physician's name  
Date purchased

**Prescription and non-prescription medications** must be in the original container. Prescription medications must be accompanied by a physician's written order giving the name of the child, dosage, schedule of administration and reason for administration. In addition, written request from the parent(s)/guardian asking that the medicine be given, must be presented in each case. Non-prescription medications require a written request from the parent. **Dosages will be given according to the manufacturer's label.**

Medications must be brought to school by a parent/guardian. Medications will not be sent home of the school bus. Medications will need to be picked up by the last day of school.

If you have any questions about the medication policy, please contact the building nurse.

Sincerely,

Molly Bolnick, R.N.  
School Nurse  
Lewis and Clark Elementary